



The Hague International  
Model United Nations

# The Hague International Model United Nations

**XLIX ANNUAL SESSION ADMINISTRATIVE HANDBOOK**

A pair of hands, palms facing each other, holding a world map. The map is painted onto the skin of the hands, with blue representing the oceans and tan representing the continents. The hands are set against a light grey background.

# **BORDERS IN A GLOBALISED WORLD**

**29 January 2017 – 3 February 2017**

**World Forum Convention Center**

**The Hague - The Netherlands**



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# COUNTDOWN TO PARTICIPATION

## August

In August schools which attended in the previous year will receive an invitation to attend.

New schools will receive a conditional invitation.

## September

The registration form (**ONLINE FORM I**)

must be received by **Saturday, 25 September 2016**.

The **delegation pre-payment** is also due at this time. The **Application Forms** for students applying for individual appointments are also due by this date.

## October

The delegation assignments and Student appointments are published on [www.thimun.org](http://www.thimun.org) by **Friday 21 October 2016**. On Saturday 8 October a workshop for teachers will be held in Voorburg (near The Hague).

## November

By **Friday, 18 November 2016** schools must submit a complete list of the names of all participants (**ONLINE FORM II**). The **ITO Form** is also due by this date.

## December

In December all schools will receive the latest information for the conference. Please send us the **Schiphol Pick-up Form** as you have finalized booking your flights (**Before 1 January 2017**)

## January

The conference takes place:

29 January – 3 February 2017 at:

World Forum Convention Center,

Churchillplein 10, 2517 JW The Hague

## RETURNING FORMS

The Registration Form (**ONLINE FORM I**) and the Participation Form (**ONLINE FORM II**) are available online in a secure environment (**MUNIS**). To log in please use the following web site: **[www.apps.thimun.org/registration](http://www.apps.thimun.org/registration)**

Using the **MUNIS** system you can fill in all the necessary information we require for your school's registration (**FORM I**) and attendance to the conference (**FORM II**).

All other forms should be emailed or mailed. Please do not send the ITO Hotel form to the THIMUN Office.

## WORKSHOP FOR MUN-DIRECTORS

A special workshop is provided particularly to meet the needs of new MUN-Directors.

The workshop will be held in Voorburg (near The Hague) on Saturday 8 October 2016.

The workshop will be held simultaneously with the 30th annual MINIMUN. This means that a number of experienced MUN-Directors will be available to give advice and the new MUN-Directors will be able to observe students in action. All new MUN-Directors are strongly encouraged to attend this special session. For more information or registration for the workshop please contact the THIMUN office by sending an email to [info@thimun.org](mailto:info@thimun.org).

# PROVISIONAL PROGRAMME OF EVENTS

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## SUNDAY, 29 JANUARY 2017

- 09:00-17:00 **Registration**  
 09:00-17:00 Workshop for all Student Officers (mandatory)  
 15:00-16.30 **Briefings** of ICJ, MUNITY and APQNE panellists  
 16:00 Community Housing starts

## MONDAY, 30 JANUARY 2017

- 08:30-10:30 Late registration  
 09:00-10:00 Preparatory meetings  
 09:00-17:00 **Lobbying, merging and informal meetings**  
 09:00-17:00 **Security Council, ICJ and APQNE in session**  
 11:30-14:00 Lunch available  
 12:00 MUN-Directors' Introductory Meeting (mandatory)  
 13:00 Ambassadors and Heads of Delegation Meeting  
 14:00 Approval Panel Training for new MUN Directors  
 15:00-16:30 **FORMAL OPENING**  
 16:30-17:30 Reception for VIPs  
 18:00-19:00 MUN-Directors' welcoming reception

## TUESDAY, 31 JANUARY 2017

- 09:00-17:00 **Committee & Sub-commission meetings, Security Council, ECOSOC, ICJ and APQNE in session**  
 09:00-17:00 Approval Panel open  
 11:30-14:00 Lunch available  
 20:00 Movie Night

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## WEDNESDAY, 1 FEBRUARY 2017

- 09:00-13:00 **Committee & Sub-commission meetings, SC, ECOSOC and APQNE in session**  
 09:00-13:00 Approval Panel open  
 09:00-17:00 ICJ in session  
 11:30-14:00 Lunch available  
 13:00-17:00 **NO SESSION**

## THURSDAY, 2 FEBRUARY 2017

- 09:00-17:00 **Committee & Sub-commission meetings, SC, ICJ, ECOSOC and APQNE in session**  
 09:00-11:30 Approval Panel open  
 11:30-14:00 Lunch available  
 17:00 MUN-Directors meeting with Board of Directors

## FRIDAY, 3 FEBRUARY 2017

- 09:00-16:00 **Committee & Sub-commission meetings, Security Council, ECOSOC, ICJ and APQNE in session**  
 11:30-14:00 Lunch available  
 16:15 **Closing Ceremonies**

## FREE AFTERNOON ON WEDNESDAY 1 FEBRUARY 2017

On Wednesday 1 February 2017 there will be no mandatory programme after 13:00. The ICJ will however be in session until approx. 17:00.

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# ISSUES ON THE AGENDA

## GENERAL ASSEMBLY (GA)

### 1st Committee (Disarmament and International Security)

- Strengthening of security and cooperation in the Mediterranean region
- Controlling illicit arms smuggling in the Middle East and North Africa (MENA) region
- Measures to combat sexual violence in conflict zones
- The question of the disputed territories between Sudan and South Sudan

### 2nd Committee (Economic and Financial)

- Culture as a tool to achieve Sustainable Development
- Towards comprehensive cooperation among all modes of transport for promoting sustainable multimodal transit corridors
- Designing a Universal Code of Ethics for Tourism
- The question of the use of unilateral economic measures as a means of political and economic coercion against developing countries

### 3rd Committee (Social, Humanitarian and Cultural)

- Measures to eradicate forced labour and end modern slavery
- Ensuring that all youth achieve literacy and numeracy
- Measures to protect cultural identity of minorities
- The question of recovering art confiscated from Holocaust victims during the Second World War

### 4th Committee (Special Political and Decolonization)

- The question of Transnistria
- Towards a reunited Cyprus
- The question of territorial sovereignty in Antarctica
- The question of Kosovo

### 5th Committee (Administration and Budgetary)

- Financing of the United Nations Interim Security Force for Abyei (UNISFA)
- Financing of the United Nations Mission in the Central African Republic and Chad (MINURCAT)

- Financing of the United Nations Interim Force in Lebanon (UNIFIL)
- Financing of the United Nations Stabilisation mission in Haiti (MINUSTAH)

### 6th Committee (Legal)

- Consideration of prevention of transboundary harm from hazardous activities and allocation of loss in the case of such harm
- Designing a legal framework to stop environmental damage as a result of armed conflict
- Immunity of State Officials from foreign criminal jurisdiction
- Transparency of investments in the arms trade

## SECURITY COUNCIL (SC)

- The situation in Mali
- The situation in Iraq
- The situation in Haiti
- The situation in the Occupied Palestinian Territories

## ECONOMIC AND SOCIAL COUNCIL (ECOSOC)

- Promoting sustainable consumption patterns: reducing global food waste at consumer and retail levels
- Integrating and coordinating a response to the Zika virus
- Building vulnerable people's long-term economic resilience to extreme weather events
- The question of future livelihood for refugees
- Achieving access to banking, insurance and financial services for all
- The question of exclusion from the labour market on the basis of race, religion or gender

## DISARMAMENT COMMISSION (DC)

### Sub-commission 1

- The Question of trading of Small Arms & Light Weapons (SALWs) in Africa
- Implementation of the Convention on the Prohibition of the Development, Production, Stockpiling and Use of Chemical Weapons and on Their Destruction
- Implementing international regulations for the safe use of armed Unmanned Aerial Vehicles (UAVs)
- Countering the threat posed by improvised explosive devices

**Sub-commission 2**

- Monitoring and curbing the development of advanced new types of strategic weapons
- Measures to fully implement the Fissile Material Cut-off Treaty (FMCT)
- Preventing heavy weapons from being acquired and used by non-State actors
- Measures to promote successful demobilization of child soldiers

**ENVIRONMENT COMMISSION (EC)****Sub-commission 1**

- Managing human overpopulation in areas of profound biodiversity
- The question of performing animals for commercial entertainment
- Providing legislation to ensure transparency in the fracking industry
- Strategies to assess and counteract coral bleaching

**Sub-commission 2**

- Promoting advanced agricultural technology as a tool for achieving sustainable development
- The question of nuclear energy as a viable 'clean energy' alternative to fossil fuels
- The question of the impact of tourism on World Natural Heritage
- Managing the growth of protected species populations

**HUMAN RIGHTS COMMISSION (HRC)****Sub-commission 1**

- Measures to protect the rights to cultural diversity of national, ethnic, religious and linguistic minorities
- Protecting human rights for civilians in the Syrian conflict
- Ensuring the protection of migrant juveniles travelling without adults
- The question of Human Rights in Eritrea

**Sub-commission 2**

- The question of the maintenance of human rights in the Occupied Palestinian territories, including East Jerusalem
- Measures to further develop cross-border cooperation for the assistance of migrants and asylum-seekers
- Achieving access to safe, effective and affordable essential medicine and vaccines for all
- Respecting Human Rights in penitentiaries

**SPECIAL CONFERENCE ON BORDERS IN A GLOBALISED WORLD (SCBGW)****Sub-commission 1**

- The question of countries building walls and other forms of barriers
- Measures to better protect international maritime routes
- The question of the rise of regionalism and nationalism as a reaction to globalisation
- Measures to reduce the impact of pandemics in a globalised world

**Sub-commission 2**

- The question of strengthening control of national territorial borders
- Preserving national traditions, culture and language in a globalised world
- Combating cybercrime
- Measures to improve international trade and transport for landlocked developing countries

**INTERNATIONAL COURT OF JUSTICES (ICJ)**

- Bolivia vs. Chile
- Nauru vs. Australia

**ADVISORY PANEL ON THE QUESTION OF THE NEAR EAST (APQNE)**

- The question of the Israeli West Bank Wall
- The question of the Occupied Territories [(West Bank, Golan Heights, East-Jerusalem)]
- The question of the Syrian refugees in the Near East Region
- The promotion of religious diversity and intercultural education in the Near East Region

# DELEGATIONS 2017

SC = Security Council  
 ECO = ECOSOC  
 SD = Small Delegation possible  
 (See page 11 for delegation sizes)

## MEMBERS OF THE UNITED NATIONS

	DR Congo (ECO)	Liberia	Saint Lucia (SD)
	Denmark	Libya	Saint Vincent & the Grenadines (SD)
	Djibouti (SD)	Liechtenstein (SD)	Samoa (SD)
Afghanistan (ECO)	Dominica (SD)	Lithuania	San Marino (SD)
Albania	Dominican Republic (SD)	Luxembourg (SD)	Sao Tome & Principe (SD)
Algeria (ECO)	Ecuador	Macedonia, FYR (SD)	Saudi Arabia
Andorra (SD)	Egypt (SC)	Madagascar	Senegal (SC)
Angola (SC)	El Salvador	Malawi	Serbia (ECO)
Antigua & Barbuda (ECO)	Equatorial Guinea (SD)	Malaysia (SC)	Seychelles (SD)
Argentina (ECO)	Eritrea (SD)	Maldives (SD)	Sierra Leone
Armenia (SD)	Estonia (ECO)	Mali	Singapore (SD)
Australia (ECO)	Ethiopia	Malta	Slovakia (SD)
Austria	Fiji (SD)	Marshall Islands (SD)	Slovenia (SD)
Azerbaijan	Finland (ECO)	Mauritania (ECO)	Solomon Islands (SD)
Bahamas (SD)	France (SC/ECO)	Mauritius	Somalia (ECO)
Bahrain (SD)	Gabon	Mexico	South Africa (ECO)
Bangladesh (ECO)	Gambia (SD)	Micronesia, Federated States (SD)	South Sudan
Barbados (SD)	Georgia (ECO)	Moldova (ECO)	Spain (SC)
Belarus	Germany (ECO)	Monaco (SD)	Sri Lanka
Belgium (ECO)	Ghana (ECO)	Mongolia	Sudan
Belize (SD)	Greece (ECO)	Montenegro (SD)	Suriname (SD)
Benin	Grenada (SD)	Morocco	Swaziland (SD)
Bhutan	Guatemala (ECO)	Mozambique	Sweden (ECO)
Bolivia	Guinea	Myanmar	Switzerland (ECO)
Bosnia-Herzegovina	Guinea Bissau (SD)	Namibia	Syrian Arab Rep.
Botswana (ECO)	Guyana (ECO)	Nauru (SD)	Tajikistan (SD)
Brazil (ECO)	Haiti	Nepal	Tanzania, United Rep.
Brunei Darussalam (SD)	Honduras (ECO)	Netherlands	Thailand
Bulgaria	Hungary	New Zealand (SC)	Timor-Leste (SD)
Burkina Faso (ECO)	Iceland	Nicaragua	Togo (ECO)
Burundi	India (ECO)	Niger	Tonga (SD)
Cambodia	Indonesia	Nigeria (ECO)	Trinidad & Tobago (ECO)
Cameroon	Iran	Norway	Tunisia
Canada	Iraq (ECO)	Oman	Turkey
Cape Verde (SD)	Ireland (ECO)	Pakistan (ECO)	Turkmenistan
Central African Republic	Israel	Palau (SD)	Tuvalu (SD)
Chad	Italy (ECO)	Panama (ECO)	Uganda (ECO)
Chile (ECO)	Jamaica	Papua New Guinea (SD)	Ukraine (SC)
China (SC/ECO)	Japan (SC/ECO)	Paraguay	United Arab Emirates
Colombia	Jordan	Peru (ECO)	United Kingdom (SC/ECO)
Comoros (SD)	Kazakhstan (ECO)	Philippines	United States of America (SC/ECO)
Congo (ECO)	Kenya	Poland	Uruguay (SC)
Costa Rica	Kiribati (SD)	Portugal (ECO)	Uzbekistan (SD)
Côte d'Ivoire	Kuwait	Qatar	Vanuatu (SD)
Croatia	Kyrgyzstan	Rep. of Korea (South) (ECO)	Venezuela (SC)
Cuba	Lao PDR (SD)	Romania	Viet Nam (ECO)
Cyprus (SD)	Latvia (SD)	Russian Fed. (SC/ECO)	Yemen
Czech Republic (ECO)	Lebanon (ECO)	Rwanda (ECO)	Zambia
DPR Korea (North)	Lesotho	Saint Kitts & Nevis (SD)	Zimbabwe (ECO)



## **SECURITY COUNCIL**

The Security Council is composed of 5 permanent members (China, France, Russian Federation, United Kingdom and United States of America) and 10 members elected for two year terms. To prevent delegations from having to prepare a Security Council position at short notice, the UN Security Council membership list for 2016 will operate throughout the 2017 THIMUN Conference (also applies to ECOSOC membership).

Two delegates of each of the 15 member states delegations must be assigned to the Security Council.

## **ECOSOC**

The Economic and Social Council is composed of 54 member countries, a third of the members changing every year. As with Security Council countries, the member states for THIMUN include those countries whose 'real' term ends on 31 December prior to the conference. This prevents schools having to handle an ECOSOC country at short notice.

All ECOSOC countries must have two delegates assigned to ECOSOC.

## NON-MEMBER DELEGATIONS

The maximum size of the non-member delegations will vary according to the type of delegation and the need to be represented in a particular committee, council or sub-commission because of agenda items affecting these delegations. Non-member delegates will be assigned to a particular forum, normally on the basis of one delegate per forum, and may only participate in another forum, Security Council or the ICJ, at the express invitation of the President or Chair of the forum concerned.

<b>1. Non-member states / Official Observers (OOs)</b>		
Delegations	Max.	Permitted Assignments
African Union	15	GA1, GA2, GA3, GA5, GA6; ECOSOC (2); DC1, DC2; EC1, EC2; HR1, HR2; SP1, SP2
European Union [FRONTEX]	15	GA1, GA2, GA3, GA4, GA6; ECOSOC (2); DC1, DC2; EC1, EC2; HR1, HR2; SP1, SP2
Holy See	10	GA1, GA2, GA3, GA6; ECOSOC (2); HR1, HR2; SP1, SP2
ICRC	8	GA1; ECOSOC (2); DC1; HR1, HR2; SP1, SP2
League of Arab States	12	GA1, GA3, GA5, GA6; ECOSOC (2); DC1, DC2; HR1, HR2; SP1, SP2
Palestine	15	GA1, GA2, GA3, GA5, GA6; ECOSOC (2); DC1, DC2; EC1, EC2; HR1, HR2; SP1, SP2
<b>2. Spokesmen / Lobbyist for Non-governmental Organisations (NGOs)</b>		
Delegations	Max.	Permitted Assignments
Amnesty International	10	GA1, GA2, GA3, GA6; ECOSOC (2); HR1, HR2; SP1, SP2
Greenpeace	4	ECOSOC (2); EC1, EC2
Human Rights Watch	9	GA2, GA3, GA6; ECOSOC (2); HR1, HR2; SP1, SP2
<b>3. Specialist Spokesmen for UN Organisations and Specialised Agencies</b>		
Delegations	Max.	Permitted Assignments
ECA (Commission for Africa)	13	GA1, GA2, GA3, GA5, GA6; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
ECE (Commission for Europe)	13	GA1, GA2, GA3, GA4, GA6; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
ECLAC (Latin America, Caribbean)	12	GA2, GA3, GA5, GA6; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
ESA (Economic & Social Affairs)	10	GA2, GA3; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
ESCAP (Com. for Asia, Pacific)	11	GA2, GA3, GA6; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
ESCSA (Com. for Western Asia)	12	GA1, GA2, GA3, GA6; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
FAO (Food and Agriculture)	5	GA2; ECOSOC (2); EC1, EC2
IFAD (Agricultural Fund)	5	GA2; ECOSOC (2); EC1, EC2
ILO (International Labour Org.)	4	GA2, GA3; ECOSOC (2)
IMF (Monetary Fund)	4	GA2, GA5; ECOSOC (2)
INTERPOL (Police)	8	GA1, GA3; DC1, DC2; HR1, HR2; SP1, SP2
IOM (Int. Org. for Migration)	8	GA1, GA4, GA5; ECOSOC (2); HR1, HR2; SP1
OCHA (Humanitarian Affairs)	8	GA2, GA3; ECOSOC (2); HR1, HR2; SP1, SP2
UNCTAD (Trade and Development)	5	GA2; ECOSOC (2); SP1, SP2
UNDEF (Democracy Fund)	8	GA1, GA2, GA3, GA4; ECOSOC (2); HR1, HR2
UNDP (Development)	11	GA2, GA3, GA4; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
UNEP (Environment)	7	GA2, GA5, GA6; ECOSOC (2); EC1, EC2
UNESCO (Education, Sciences, Culture)	8	GA2, GA3; ECOSOC (2); HR1, HR2; SP1, SP2
UNFPA (Population Fund)	12	GA1, GA2, GA3, GA5; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
UN-Habitat	11	GA2, GA3, GA5; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
UNHCHR (Human Rights)	10	GA1, GA2, GA3, GA6; ECOSOC (2); HR1, HR2; SP1, SP2
UNHCR (Refugees)	9	GA1, GA3, GA5; ECOSOC (2); HR1, HR2; SP1, SP2
UNICEF (Children's Fund)	7	GA2, GA3; ECOSOC (2); DC2; HR1, HR2
UNIDIR (Disarmament Research)	4	GA1, GA6; DC1, DC2
UNIDO (Industrial Development)	7	GA2; ECOSOC (2); EC1, EC2; SP1, SP2
UNODC (Drugs & Crime)	5	GA1, GA3, GA6; DC1, DC2
UN-Water (Fund for Water)	6	GA2, GA5; ECOSOC (2); EC1, EC2
UN-Women (Fund for Women)	8	GA2, GA3; ECOSOC (2); HR1, HR2; SP1, SP2
UNWTO (Tourism)	5	GA2; ECOSOC (2); EC1, EC2
World Bank	11	GA2, GA3, GA4; ECOSOC (2); EC1, EC2; HR1, HR2; SP1, SP2
WHO (World Health Organisation)	10	GA2, GA3, GA5; ECOSOC (2); EC1, EC2; HR1, HR2; SP1
WTO (World Trade Organisation)	5	GA2; ECOSOC (2); SP1, SP2

# DELEGATION SIZE

The minimum and maximum restrictions on delegation size are as follows:		
	<b>MIN</b>	<b>MAX</b>
<p><b>SC AND ECOSOC Member Country</b></p> <p><b>Must be represented in:</b>                      SC with <b>2</b> delegates                      ECOSOC with <b>2</b> delegates                      General Assembly with <b>6</b> delegates                      Special Conference with <b>2</b> delegates                      All three commissions with <b>2</b> delegates each</p>	<b>18</b>	<b>18</b>
<p><b>SECURITY COUNCIL MEMBER COUNTRY (non ECOSOC)</b></p> <p><b>Must be represented in:</b>                      SC with <b>2</b> delegates                      General Assembly with <b>6</b> delegates                      Special Conference with <b>2</b> delegates                      All three commissions with <b>2</b> delegates each</p>	<b>16</b>	<b>16</b>
<p><b>ECOSOC MEMBER COUNTRY</b></p> <p><b>Must be represented in:</b>                      ECOSOC with <b>2</b> delegates                      General Assembly with <b>4-6</b> delegates                      Special Conference with <b>2</b> delegates                      All three commissions with <b>2</b> delegates each</p>	<b>14</b>	<b>16</b>
<p><b>STANDARD DELEGATION COUNTRY (non SC/ECOSOC)</b></p> <p><b>Must be represented in:</b>                      General Assembly with at least <b>4</b> delegates                      The remaining delegates should be distributed across the other forums                      i.e. Special Conference and the <b>3</b> commissions</p>	<b>12</b>	<b>12</b>
<p><b>SMALL DELEGATION COUNTRY</b></p> <p><b>Must be represented in:</b>                      General Assembly with at least <b>4</b> delegates                      The remaining delegates should be distributed across the other forums                      i.e. Special Conference, and the <b>3</b> commissions</p>	<b>7</b>	<b>12</b>
<p><b>NON-MEMBER DELEGATION</b></p> <p>One delegate per permitted                      Forum (see previous page)</p>	-	-

## MEETINGS AND SEATING

When in session, each **country delegation** will be allocated:

- 2** seats in the Special Conference
- 2** seats in each of the three Commissions, Security Council and ECOSOC
- 1** seat in each of the six General Assembly Committees

Each **non-member delegation** will be allocated one seat in each permitted forum except for those delegations permitted to have **2** delegates in the plenary session of their permitted forum.

## ASSIGNMENT OF ROLES AND FUNCTIONS

Each delegation must have a nominated **Head of Delegation or Ambassador**. The **Ambassador** for each country delegation **must** be present in the General Assembly and, therefore, **must be assigned to one of the six GA Committees**. Each delegate must be assigned to a specific GA Committee, to a specific Council, or Sub-commission. MUN-Directors are not allowed to coach delegates during sessions.

# APPLICATIONS FOR THE POSITION OF STUDENT OFFICER, MEMBER OF THE INTERNATIONAL COURT OF JUSTICE, MEMBER OF THE ADVISORY PANEL OR PRESS DELEGATE

## GENERAL RULES

Participating schools may submit **no more than 3 applications** in each of the 4 categories (StOff/ICJ/Press/APQ). Failure to adhere to this restriction by any school may result in all applicants from that school being disqualified. All students applying for one of the above positions must complete an **Application Form**, together with a **formal letter of motivation** and a **letter of recommendation** from their MUN-Director. These must be returned to the THIMUN Office by the final closing date. Late or incomplete applications will not be considered.

## I. STUDENT OFFICERS

The Student Officer team consists of the Executive Committee together with the Presidents, Deputy Presidents, Committee Chairs and Deputies in the various forums.

All Student Officers must be thoroughly conversant with Parliamentary Procedure and particularly with the current THIMUN Rules of Procedure. They must have a good knowledge of current affairs as well as of the issues on the agenda. They will be required to write a research report and must be prepared to be actively involved in the lobbying process, coordinating the work of their respective Council, Commission, Conference or Committee throughout the week.

In their letter of application candidates should state which position and which forum(s) they are particularly interested in.

Please note that students in their final year at secondary school who have not previously chaired at THIMUN or at a THIMUN-Affiliated conference are unlikely to be selected.

### Executive Committee

The Executive Committee consists of:

- Secretary General
- Deputy Secretaries General
- President of the General Assembly
- President of the Security Council
- President of ECOSOC
- President of the Special Conference
- Presidents of the three Commissions
- President of the International Court of Justice
- President of the Advisory Panel

Registrar of the International Court of Justice  
Executive Administrative Officer

## SECRETARIAT GENERAL

In appointing the Secretariat General, the Board of Directors gives priority to applicants living in the Netherlands. The Secretary General will always be chosen from applicants living in the Hague area. **Students not living in the Netherlands may apply for deputy positions.** However, no more than two students living outside the Netherlands can be appointed on the Secretariat General.

### Assistant Presidents and Committee Chairs

The Assistant Presidents of the three Commissions and the Special Conference will preside over the sub-commissions when they are in session and assist the President in lobbying and in the plenary sessions. The Committee Chairs will each preside over one of the six GA Committees when they are in session. Most of these positions are expected to be filled by those who have already held a position at THIMUN or a THIMUN-Affiliated conference as Assistant President or Deputy.

### Deputies

In general, Deputy Presidents and Deputy Chairs are appointed in order to provide an opportunity for younger students to gain experience. It is hoped that such students will prove themselves capable and will be available to serve again at the subsequent session of THIMUN. Thus preference will be given to students able to attend in 2017 as well as in 2018.

## II. INTERNATIONAL COURT OF JUSTICE

The ICJ consists of 19 (including Officers) judges who will examine 2 cases concerning legal disputes between member nations. Each case will be argued by advocates representing the parties to the dispute. Each party in each case will be represented by 2 advocates.

The judges and the advocates are independent lawyers and not members of any country delegation, though the advocates may consult the delegation whose country they are representing.

Advocates may also be called upon to act as judges in the alternate case. Applications are sought from outstanding students of sound academic ability, with a capacity for independent research, a good knowledge of international affairs and MUN experience. An interest in law would be an advantage but applicants are not expected to be legal experts. In their letter of application, as well as outlining their qualifications and experience, candidates must state whether they are interested in being a judge or an advocate and suggest which particular case they would be more interested in, preferably giving a reason for their choice.

Once selected, the judges and advocates are expected to make a special study of the Statute, Rules of Court and procedures of the International Court of Justice and Robert Stern's Briefing Guide for participants in the THIMUN ICJ. Both judges and advocates are also expected to research the particular cases before the ICJ.

### III. ADVISORY PANEL ON THE QUESTION OF THE NEAR EAST (APQNE)

This forum, consisting of 25 members, has the task of concluding a joint **communiqué**. All applicants must belong to a participating school and should be students with ample previous (THI)MUN experience.

What distinguishes this forum from all other forums at THIMUN is that panellists will be the representatives of bodies as diverse as countries, UN or other organisations. As such, they will not only bring political and diplomatic perspectives, but in addition, economic, cultural, technical, judicial and environmental dimensions to this forum.

The purpose of the debate is not to draw up a regular resolution, but a **communiqué** that is advisory rather than mandatory in tone. The rules and regulations are akin to those of the Security Council, however, more than voting on each clause, the panellists must seek consensus. The APQNE will debate only in plenary sessions. Of course, the quality of the debate highly depends on the experience, flexibility and enthusiasm of the participants to the forum.

#### Panellists for the Advisory Panel on the Question of the Near East (APQNE)

##### 12 COUNTRIES

Egypt  
 Holy See  
 Iran  
 Iraq  
 Israel  
 Jordan  
 Lebanon  
 Palestine  
 Russian Federation  
 Saudi Arabia  
 Syrian Arab Republic  
 Turkey  
 United States of America

##### 8 UN AGENCIES

ESCWA (Eco. & Social Com. for Western Asia)  
 UNDP (Development)  
 UNESCO (Education, Siences & Culture)  
 UNHCR (Refugees)  
 UNICEF (Children's Fund)  
 UNRWA (Reliefs and Works Agency)  
 UNSCO (Special Coordinator for the M.E.)  
 World Bank

##### 5 OTHER ORGANISATIONS

Amnesty International  
 Arab League  
 European Union  
 Human Rights Watch  
 MECC (Middle East Council of Churches)

## **IV. MUNITY PRESS DELEGATION**

Press delegates, under the supervision and direction of the Press Coordinator, are responsible for producing the THIMUN conference newspaper. The Press Delegation includes layout editors, text editors, experienced reporters, photographers and cartoon artists. This team of young aspiring journalists are busy in the mornings selling their paper and are often the last people to leave the conference each day, when the deadline is met. The letter of application should include details of the applicant's journalistic experience skills, familiarity with word-processing, desktop publishing and/or photo editing programs, MUN experience and knowledge of current affairs. Applicants are encouraged to send samples of their work, e.g. articles, photos, artwork, or layouts published in school or student newspapers and magazines, essays or assignments in English, History, International Relations, or Art classes. Successful applicants are expected to be engaged in an on-line forum in the months before the conference, contributing their ideas and work for publication in the pre-conference issue of MUNITY.

### **MUNITY Online Delegation**

MUNITY Online is the THIMUN Online Press Team producing videos, news shows, etc. on the conference and beyond. Apart from reporting and updating the MUNITY Online web site, the team follows and manages the Facebook and Twitter accounts to inform all the delegates at the conference, but it also shows the outside world what THIMUN is and what is taking place during the week of the conference.

### **Successful Applicants**


Students whose applications are successful will be notified by the middle of October at the latest. All Student Officers, ICJ members, members of the Advisory Panel and Press delegates are expected to travel with and reside with the other delegates from their school. THIMUN is not responsible for their travel or accommodation costs.

### **Workshop for Student Officers**

All Student Officers are required to attend the one-day workshop held in The Hague on the Sunday immediately preceding the conference.

### **Fees**

With the exception of the Executive Committee of the Student Officer team, all students holding individual positions will be charged the full participant fee. No fee is charged for members of the Executive Committee.



# CONFERENCE FEES & DEADLINES

<b>2017 CONFERENCE FEES</b>	
<b>Delegation fee per delegation</b>	<b>€ 160.00</b>
<b>Participation fee per person</b> For MUN-Directors/Delegates/ICJ/APQNE/Press/Student Officers (except Executive Committee) Includes lunches, a 5-day HTM Public Transport Conference ticket* and two delegation photos	<b>€ 270.00</b>
<b>Community Housing fee per student</b> (housing only)	<b>€ 100.00</b>
<b>Changes to Form II</b> After 18 November 2016 per ID badge changed, replacement ID badge after registration at conference (cash payment)	<b>€ 30.00</b>

\* **Schools NOT requiring the 5-day transport cards have to inform the THIMUN office before December 1st 2016. Those school will receive a discount of € 20.00 per participant on the participation fee.**

## FINANCIAL STATEMENT

A financial statement can be found in the main menu of the MUNIS system, once you have logged in at [www.apps.thimun.org/registration](http://www.apps.thimun.org/registration). The link Account (financial) links to a printable statement of account. Once your submitted Form II is accepted (and there is an outstanding balance), it will be an actual invoice requesting payment.

## DEADLINES & CANCELLATIONS

### Changes / Substitutions:

After 18 November 2016, substitutions for students unable to attend will only be permitted on payment of an administrative charge. All changes and substitutions have to be sent to the THIMUN Office in writing. The cost of a badge change is € 30.00 per badge changed.

**Cancellations:**

From **18 November 2016** the full fees are due, whether or not a school, or an individual participant, for whatever reason, actually attends. The full fees for services ordered through THIMUN are due as soon as the THIMUN Office receives the appropriate form. Cancellation costs will vary according to the date the written cancellation is received by the THIMUN Office:

<b>Housing per school:</b>	
after 18 November 2016	100% of fees / charges due
<b>Cancellation of participant or school:</b>	
after 25 September 2016	100% of Delegation pre-payment
after 18 November 2016	100% of fees / charges due
<b>Schiphol Pick-up service:</b>	
before 1 December 2016	50% of fees / charges due
after 1 December 2016	100% of fees / charges due

Schools are strongly urged to take out adequate **cancellation, travel and medical insurance**. THIMUN is not responsible for costs incurred by individual schools or individual participants in any of these areas.

**PAYMENTS****Delegation Pre-payment**

By **25 September 2016 at the latest**, a non-refundable delegation pre-payment (including delegation fee and publication fee) of:

€ <b>3,670.00</b> for a Standard Delegation Country (12 students plus 1 MUN-Director),
€ <b>2,320.00</b> for a Small Delegation Country (7 students plus 1 MUN-Director) or
€ <b>1,240.00</b> for a Non-member Delegation (3 students plus 1 MUN-Director)

**The remainder of the fees** must be transferred before 1 January 2017. The details of your statement of account can be found in the Online Registration System, once you have logged in. MUN-Directors are expected to bring evidence of payment with them to registration at the conference.

**All payments are to be made in Euro, and net of all bank charges (see below), by:**

**Bank Transfer:**

Please indicate clearly the **name of the school** and/or the **School ID number** on your transfer. The International Bank Account Number (IBAN) and the International Bank Code (BIC/SWIFT) should be used to avoid unnecessary delays and charges.

<p><b>THE HAGUE INTERNATIONAL MODEL UNITED NATIONS</b>  <b>Account No. 484264567</b>  <b>IBAN: NL03ABNA0484264567</b>  <b>BIC/SWIFT: ABNANL2A</b>            ABN AMRO Bank, Kneuterdijk 8, The Hague</p>
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**Bank Charges**

Schools are responsible for the payment of all bank charges related to the payment of fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank transfer into the THIMUN account.

**Second Delegation**

Schools allocated a second delegation will be charged for the maximum number of students in the first delegation and at least the minimum number of students in the second delegation.



# TRAVEL AND ACCOMMODATION

## TRAVELLING TO AND IN THE HAGUE

Schools are required to make their own arrangements for travel to and from The Hague.

### Visa Application Process

Students that require a visa to The Netherlands should have their MUN-Director send a letter to the THIMUN Office (t.keizer@thimun.org) stating the following passport information: name as written in passport, date of birth, nationality, passport number and date of issue/expiration. Please also include the email address of the visa department of the Dutch Embassy or Consulate where you will apply for your visa. Please try and send the information of all students/teachers needing a visa in one single document as this greatly speeds up the process. Please make sure we have your information on time as the process may take a while. Upon receipt of the information the THIMUN office will send a formal invitation letter to the applicants with a copy to the Embassy/Consulate.

### Airport Pick-up Bus Service

THIMUN offers a pick-up service to and from Amsterdam-Schiphol Airport to your hotel, the Convention Center or the Stayokay Hostel. For further details, please see the relevant order form.

For those not using the Pick-up Bus Service, there are frequent trains direct from Amsterdam/Schiphol Airport to The Hague. From Station Den Haag Hollands Spoor (HS), tram 1 (direction Scheveningen) takes you to the Crown Plaza Hotel which is a few minutes walk from the Convention Center. From Den Haag Central Station (CS) tram 16 (direction Statenkwartier) will take you directly to the Convention Center.

### Transportation in The Hague area

**For delegates in community housing living in outlying areas**, and their hosts only, a bus service will be provided to and from the Convention Center mornings and afternoons. Specific details regarding buses will be provided to all students and families involved in the community housing programme.

## HTM Public Transport Conference Ticket

At registration you will receive a special 5-day HTM ticket for The Hague area. With this ticket you can travel on any tram or bus in The Hague and Scheveningen on the days of the conference (Mo. – Fri.). Additional day cards will be available at the information desk and the VVV (tourist office) counter in the World Forum.

### Accommodation

It is important for THIMUN to know where all participants are staying for the duration of the conference. Therefore, all schools must fill in the name of the accommodation on FORM II. This does not apply to students from local schools who are living at home. Please note however that this information on FORM II is for administrative purposes only and that all reservations and or changes should be made directly by the school or through ITO PCO.

### Community Housing

A Community Housing Programme is being provided for schools/delegates that have limited financial means and would not be able to attend the Conference otherwise such as state schools and schools situated very far away. Community Housing is only available for the days of the Conference (Sunday pm – Saturday am) and should be applied for by writing a letter of motivation to the THIMUN office by 25 September 2016.

Schools not eligible for Community Housing may not make separate private housing arrangements for their delegates with families in The Hague or Wassenaar areas since such action takes potential beds out of the programme. Breaches of this rule may result in schools not being invited to future conferences.

## HOTEL BOOKING THROUGH ITO PCO

ITO PCO, our local travel agent, is again able to supply hotel accommodation to MUN participants (see table on next page). Please note that ITO PCO is willing and able to do so for any hotel in The Netherlands. Therefore, if you wish to stay in a particular hotel of your choice, which is not listed or if you are visiting Amsterdam or other places during your stay in The Netherlands, please make use of the facilities provided by ITO PCO.

Write directly to ITO PCO, preferably by email (thimun@itotours.nl), or use the form at the back of the Handbook, giving specific details on dates and numbers. ITO PCO will reply with details and booking information. Please note the following:

1. Do not send the ITO PCO form to the THIMUN Office.
2. Do not transfer the amount for your reservation to the THIMUN bank account but directly to ITO PCO.

We advise you to book as soon as possible as ITO PCO will handle all bookings on a first come, first served basis. All prices are in Euro per room per night, net to be paid to ITO PCO. Prices include buffet breakfast, taxes and service costs. Triple rooms might be double rooms with a third bed.

All nightly rates are for the conference dates only (Su/Mo/Tu/We/Th/Fr). Prices may vary if the stay includes pre- and past nights (Eg. Weekend rates can apply on Friday and Saturday nights). When you make a preliminary booking, you will receive a quotation.

**Please notify ITO PCO of any changes - in writing - as soon as possible. The information about your accommodation in the THIMUN Online Registration System is for administrative purposes only and is not a reservation. All changes should be confirmed to ITO PCO.**

<b>HOTEL (BASED ON THE FOLLOWING LOCATIONS):</b>	<b>SINGLE ROOM (€)</b>	<b>TWIN ROOM (€)</b>	<b>TRIPLE ROOM (€)</b>
<b>World Forum</b>			
Marriott Bel Air - 4*	149,00	181,00	220,00
Crowne Plaza Promenade Hotel - 4* de luxe	157,00	183,00	228,00
Novotel World Forum - 4*	184,00	209,00	239,00
<b>City Centre/Central Station</b>			
Carlton Ambassador - 4* de luxe		on request	
Court Garden Hotel - 3* (triple room = quad 4 pers.)	91,00	126,00	229,00
Hampshire 108 - 4*	112,00	137,00	196,00
Hilton Den Haag - 5*	188,00	217,00	234,00
Holiday Inn Express - 3*	148,00	155,00	n/a
IBIS Hotel The Hague Centre - 3*		not bookable Jan 2017	
Mercure Hotel Central - 4*	180,00	205,00	252,00
NH Den Haag - 4*	152,00	181,00	207,00
Novotel Centre - 4*	192,00	216,00	252,00
Parkhotel - 4*	121,00	173,00	218,00
<b>Scheveningen - beach</b>			
Bilderberg Europa Hotel - 4* (standard room)	116,00	130,00	175,00
Bilderberg Europa Hotel - 4* (executive room)	138,00	153,00	198,00
Carlton Beach Hotel - 4*	140,00	167,00	195,00
Kurhaus - 5*	146,00	176,00	218,00
<b>Den Haag outskirts - max. 10 km from World Forum</b>			
Mercure Greenpark - Leidschendam - 4*		on request	
NH Atlantic Hotel - Kijkduin - 4*	102,00	129,00	155,00
<b>Leiden - max. 20 km from World Forum</b>			
Tulip Inn - 3*		on request	
<b>Amsterdam - pre and post conference nights</b>			
Amsterdam - Airport - 4*		on request	
Amsterdam Centre (Dam square) - 3*		on request	
Amsterdam Centre (museum district) - 4*		on request	

## **STAYOKAY HOSTEL DEN HAAG**

The Hague has a nice youth hostel located in the city. Trams 1 and 17 stop very close and all go to the Convention Center.

The hostel, a historic building, has been completely renovated and the interior re-designed as a youth hostel with all modern facilities.

Please note that there has been a change in the way a school books the accommodation at the Stayokay hostel. Until now, all bookings for the week of the conference had to be made through THIMUN. From this year on you **must** book your accommodation at the hostel directly with Stayokay.

For your booking please go to:  
[www.stayokay.com/en/hostel/den-haag](http://www.stayokay.com/en/hostel/den-haag)



# CONDUCT

## GENERAL BEHAVIOUR

Although The Hague International Model United Nations is an educational exercise intended for young people, delegates are simulating the Councils, Commissions and Conferences of the United Nations. Thus, for the period of the conference, they must be regarded as diplomats and ambassadors for the country they are representing, as well as representatives of their individual schools. This demands a high standard of personal conduct and behaviour from all delegates, both during the conference sessions and outside the Convention Center.

It is extremely important for the continuing good relations between THIMUN, the Convention Center, the City of The Hague and the local diplomatic and business communities that delegates behave appropriately at all times. Therefore, schools are expected to select their students carefully and not bring to The Hague any student who is likely to create a disciplinary problem. This is important not only for the good name of THIMUN but also for the good name of the school concerned. School Administrators and MUN-Directors should be aware that attendance at the annual session of THIMUN is by invitation and that this invitation may be withheld from schools unable to ensure that their students conform to accepted standards of adult behaviour.

## MUN-DIRECTORS' RESPONSIBILITIES AND CONDUCT

All students must be accompanied by, and are the responsibility of, the designated MUN-Director(s). A MUN-Director must be a teacher at the school, or at one of the schools from which the delegation comes. At least two responsible adults (MUN-Directors) should accompany each group. This does not apply to students in small delegations or in delegations from local schools. These students may be accompanied by just one MUN-Director.

All students staying in hotels must be supervised by their MUN-Director. **MUN-Directors are required not only to stay in the same hotel as their students but must ensure that their room is located as close as possible to the rooms in which their students**

**are staying.** MUN-Directors with students in hotels are required to sign the Code of Conduct issued by the hotels through ITO and must ensure that their students conform to these requirements.

**At least one MUN-Director per school is expected to be present in the Convention Center at all times, as well as for the mandatory meeting on Monday.** MUN-Directors must ensure that their students are present in their designated forums. **MUN-Directors are also required to adhere to the dress code** (see below)

## CONDUCT IN THE CONVENTION CENTER

Formal dress, i.e. the kind of clothes that real UN diplomats might be expected to wear when attending UN sessions, is required at all meetings. In order not to cause offence to other delegates, national dress, military uniforms and armbands are forbidden. Delegates and teachers must be courteous at all times to the Convention Center Staff and to the THIMUN Organizational and Administrative Staff, most of whom are volunteers giving up many hours of their own time to serve the delegates.

**Smoking is prohibited in the entire Convention Center and alcoholic drinks may not be consumed while the conference is in session. This also applies to the other venues.**

## CONDUCT IN HOTELS AND PRIVATE HOMES

Students must remember that THIMUN is dependent on the goodwill of families in the community and of hotel managements in being able to provide accommodation at a reasonable cost for delegates. A bad experience by just one family or just one hotel may mean the loss of many potential beds for future delegates. Therefore, students must be polite and considerate at all times to host families, hotel staff and fellow residents. A curfew of 11 p.m. is recommended for every night and there must be no noise in hotel rooms after 10 p.m.

## **ALCOHOL AND DRUGS**

MUN-Directors are responsible for making and enforcing their own rules for their own students with regard to alcohol consumption.

It should be noted that in The Netherlands the minimum legal age for alcoholic consumption is 18 and that many of the students will be living at home, or come from homes, where the moderate consumption of beer and wine is acceptable social behaviour for young people in this age group. Therefore it is impossible for the conference organizers to impose unrealistic and unenforceable restrictions on alcohol consumption outside the conference. No alcohol will be sold to students in the Convention Center.

**The use of any narcotic drug is expressly prohibited.**

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# THIMUN AFFILIATED CONFERENCES

## **The THIMUN Foundation Affiliation Program**

is designed to develop high quality MUN conferences throughout the world. A THIMUN Affiliated conference identifies conferences that hold to high standards, have been evaluated by an outside party, and are committed to providing a quality educational experience for their participants.

THIMUN has encouraged the development of THIMUN-affiliated MUNs in order to give more young people, for whom coming to a THIMUN conference would be impossible, the opportunity to experience and enjoy the benefits of Model United Nations. It is, therefore, a primary goal of all THIMUN-Affiliated MUNs to reach out to the local communities in which they are situated and to encourage participation by local schools in their region.

**A complete list of all THIMUN-Affiliated conferences can be found on our website at [www.thimun.org/index.php/conferences/affiliation-programme/affiliated-conferences](http://www.thimun.org/index.php/conferences/affiliation-programme/affiliated-conferences)**

## **O-MUN**

THIMUN O-MUN is The Hague International Model United Nations online debates programme. THIMUN O-MUN rules and procedures are used exclusively, making this a unique opportunity for schools and individual students to gain additional practice and exposure. Delegates can also

- Debate as often as five times a month, on THIMUN conference issues
- Find a convenient debate time in one of THIMUN O-MUN's existing regions: Asia, Middle East/Africa, Europe/Americas, and coming soon, the Pacific (encompassing Australia, New Zealand and the South Pacific)
- Participate or observe monthly Security Council debates
- Get involved in online ICJ sessions
- Learn to moderate, and eventually chair, online debates

Information on the THIMUN O-MUN programme, including debate schedules, how to become part of the online community, MUN resources and additional information on other partner programmes, can be found at [www.onlinemodelunitednations.org](http://www.onlinemodelunitednations.org)

# THIMUN FOUNDATION

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## BOARD OF DIRECTORS

### **Fran Laughlin**

Co-Chair, *British School in The Netherlands*

### **Alain Meidinger**

Co-Chair, *Lycée français Vincent van Gogh*

### **Fokke de Jong**

Secretary, *Teylinger Lyceum, Noordwijkerhout*

### **Peter Loy**

Treasurer, *American School of The Hague*

### **Neil Milne**

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*The Grange School, United Kingdom*

#### **Jeff Buscher**

*Pacific Am. School, Taiwan*

#### **Peter Carrigan**

*Sandford Int. School, Ethiopia*

#### **Blannie Curtis**

*Am. Int. School of Lisbon, Portugal*

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*St. Andrew's College, Ireland*

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*Chadwick Int. School, Rep. of Korea*

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#### **Anthony Calabrese**

#### **Pamela van Driel**

#### **Martin Kollar jr.**

#### **Walter Peterson**

#### **John Piggin**

#### **Margaret Taylor**

#### **Irwin Stein**

#### **David Williams**

## THIMUN OFFICE

Managing Director:

### **Irene Crépin**

Conference Manager:

### **Tanya Keizer**

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