



The Hague International
Model United Nations

The Hague International Model United Nations

L ANNUAL SESSION ADMINISTRATIVE HANDBOOK

BUILDING CIVIL SOCIETY THROUGH EDUCATION



28 January 2018 - 2 February 2018

World Forum Convention Center

The Hague - The Netherlands

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COUNTDOWN TO PARTICIPATION

August

In August schools which attended in the previous year will receive an invitation to attend. New schools will receive a conditional invitation.

September

The registration form (**ONLINE FORM I**) must be received by **Friday 22 September 2017**. The **delegation pre-payment** is also due at this time. The **Application Forms** for students applying for individual appointments are also due by this date.

October

The delegation assignments and Student appointments are published on www.thimun.org by **20 October 2017**. On Saturday 7 October a workshop for teachers will be held in Voorburg (near The Hague).

November

By **Friday, 24 November 2017** schools must submit a complete list of the names of all participants (**ONLINE FORM II**). The **ITO Form** is also due by this date.

December

In December all schools will receive the latest information for the conference. Please send us the **Schiphol Pick-up Form** as you have finalized booking your flights (**Before 1 January 2018**)

January

The conference takes place:
28 January – 2 February 2018 at:
World Forum Convention Center,
Churchillplein 10, 2517 JW The Hague

RETURNING FORMS

The Registration Form (**ONLINE FORM I**) and the Participation Form (**ONLINE FORM II**) are available online in a secure environment (MUNIS). To log in please use the following web site: www.apps.thimun.org/registration

Using the MUNIS system you can fill in all the necessary information we require for your school's registration (FORM I) and attendance to the conference (FORM II).

All other forms should be emailed or mailed. Please do not send the ITO Hotel form to the THIMUN Office.

WORKSHOP FOR MUN-DIRECTORS

A special workshop is provided particularly to meet the needs of new MUN-Directors. The workshop will be held in Voorburg (near The Hague) on Saturday 7 October 2017. The workshop will be held simultaneously with the 31st annual MINIMUM. This means that a number of experienced MUN-Directors will be available to give advice and the new MUN-Directors will be able to observe students in action. All new MUN-Directors are strongly encouraged to attend this special session. For more information or registration for the workshop please contact the THIMUN office by sending an email to info@thimun.org.

PROVISIONAL PROGRAMME OF EVENTS

SUNDAY, 28 JANUARY 2018

09:00-17:00	Registration
09:00-17:00	Workshop for all Student Officers (mandatory)
15:00-16.30	Briefings of ICJ, MUNITY and HSC = YEAR 1968 members
16:00	Community Housing starts

MONDAY, 29 JANUARY 2018

08:30-10:30	Late registration
09:00-10:00	Preparatory meetings
09:00-17:00	Lobbying, merging and informal meetings
09:00-17:00	Security Council, ICJ and HSC = YEAR 1968 in session
11:30-14:00	Lunch available
12:00	MUN-Directors' Introductory Meeting (mandatory)
13:00	Ambassadors and Heads of Delegation Meeting
14:00	Approval Panel Training for new MUN Directors
15:00-16:30	FORMAL OPENING
16:30-17:30	Reception for VIPs
18:00-19:00	MUN-Directors' welcoming reception

TUESDAY, 30 JANUARY 2018

09:00-17:00	Committee & Sub-commission meetings, Security Council, ECOSOC, ICJ and HSC = YEAR 1968 in session
09:00-17:00	Approval Panel open
11:30-14:00	Lunch available
20:00	Movie Night

WEDNESDAY, 31 JANUARY 2018

09:00-13:00	Committee & Sub-commission meetings, SC, ECOSOC and HSC = YEAR 1968 in session
09:00-13:00	Approval Panel open
09:00-17:00	ICJ in session
11:30-14:00	Lunch available
13:00-17:00	NO SESSION

THURSDAY, 1 FEBRUARY 2018

09:00-17:00	Committee & Sub-commission meetings, SC, ICJ, ECOSOC and HSC = YEAR 1968 in session
09:00-11:30	Approval Panel open
11:30-14:00	Lunch available
17:00	MUN-Directors meeting with Board of Directors

FRIDAY, 2 FEBRUARY 2018

09:00-16:00	Committee & Sub-commission meetings, Security Council, ECOSOC, ICJ and HSC = YEAR 1968 in session
11:30-14:00	Lunch available
16:15	Closing Ceremonies

FREE AFTERNOON ON WEDNESDAY 31 JANUARY 2018

On Wednesday 31 January 2018 there will be no mandatory programme after 13:00. The ICJ will however be in session until approx. 17:00.

ISSUES ON THE AGENDA

GENERAL ASSEMBLY (GA)

1st Committee (Disarmament and International Security)

- Disarmament and Development in Africa
- Establishment of a nuclear-weapon-free zone in Central Asia
- The question of the disputed territories between Sudan and South Sudan
- Strengthening disarmament education as an instrument to achieve sustainable peace

2nd Committee (Economic and Financial)

- Measures to prevent exploitation of refugees by criminal organizations
- Monitoring access to bank accounts for minors
- Promoting micro-financing of small businesses
- Establishment of a Technology Bank for the Least Developed Countries

3rd Committee (Social, Humanitarian and Cultural)

- Strategies to prevent radicalisation
- Expanding access to education for children in isolated rural areas
- The right to privacy in the digital age
- Measures to assist Syrian refugees

4th Committee (Special Political and Decolonization)

- Question of the rise of nationalism in Europe
- Question of the occupied Syrian Golan
- Question of New Caledonia
- Question of the Comorian islands of Mayotte

5th Committee (Administrative and Budgetary)

- Renewing financing of the United Mission in East Timor
- Financing of the United Nations Multidimensional Integrated Stabilisation Mission in Mali
- Renewing financing of the actions arising from Security Council resolutions
- Renewing financing of the International Tribunal for the Prosecution of Persons Responsible for Serious Violations of International Humanitarian Law Committed in the Territory of the Former Yugoslavia since 1991

6th Committee (Legal)

- Criminal accountability of United Nations officials and experts on mission
- Legal measures to eliminate international terrorism
- Enhancing the power of the International Criminal Court (ICC)
- Strengthening the Rule of Law through Ombudsman institutions

SECURITY COUNCIL (SC)

- The situation in Yemen
- The situation in Mali
- The situation in Libya
- The situation in Afghanistan

INTERNATIONAL COURT OF JUSTICE (ICJ)

- Cyprus vs. Turkey (Maritime Zones Dispute)
- Marshall Islands vs 3 Respondents, United Kingdom, India, and Pakistan

ECONOMIC AND SOCIAL COUNCIL (ECOSOC)

- Promoting women's economic empowerment
- Digital technology and legal identity: increasing the number of people with access to identification documents
- Measures against the threat to public health posed by fraudulent medicines
- Eradicating child marriages
- Ensuring alternate employment opportunities to compensate job loss in fisheries
- Encouraging the private sector to invest in developing educational tools and facilities

SUSTAINABLE DEVELOPMENT COMMISSION (SDC)

Sub-commission 1

- Measures to strengthen the role of education in achieving sustainable development
- Promoting sustainable tourism as a means of creating jobs
- Ensuring a reliable, affordable and efficient supply chain to prevent food waste
- Exploring the possible contribution of artificial intelligence (AI) to achieving the Sustainable Development Goals

Sub-commission 2

- The question of food waste: awareness-raising and education on sustainable consumption and lifestyles
- Promoting the development and dissemination of affordable technological solutions to achieve sustainability
- The role of green energy in the eradication of poverty
- Promoting sustainable urban development to meet the challenge of rapidly growing cities

ENVIRONMENT COMMISSION (EC)**Sub-commission 1**

- Increasing consumer awareness to achieve better resource efficiency
- Improving water purification methods to increase access to clean water
- Ocean acidification and its impact on ecosystems
- Improving the monitoring of cross border environmental impact

Sub-commission 2

- Increasing the share of renewable energy within the energy mix
- Measures to increase the availability of sanitation and hygiene services in LEDCs
- Improving the monitoring and management of natural disaster intervention
- Changing consumer lifestyle to reduce reliance on plastic

HUMAN RIGHTS COMMISSION (HRC)**Sub-commission 1**

- Measures to ensure the continued education of refugee and displaced children
- Protecting the rights of persons with disabilities in situations of risk and humanitarian emergencies
- Preventing child sexual exploitation in the age of information and communication technologies
- The role of good governance in the promotion and protection of human rights

Sub-commission 2

- Ensuring the protection of human rights in the Occupied Palestinian Territory, including East Jerusalem
- Measures to prevent human trafficking, especially women and children
- Promotion of cultural rights and respect for cultural diversity
- Protection of journalists

SPECIAL CONFERENCE ON BUILDING CIVIL SOCIETY THROUGH EDUCATION (SCBCSTE)**Sub-commission 1**

- Fostering the involvement of non-state actors in education
- Measures to strengthen lifelong education
- The power of social media in shaping society beyond the school setting
- Promoting education and programs regarding cultural and natural world heritage

Sub-commission 2

- Promoting inclusive education of girls and women
- Fostering affordable access to education for all
- Building civil society through MUN-style conferences
- Supporting education in emergencies and post-crisis transition countries

HISTORICAL SECURITY COUNCIL = YEAR 1968

- The situation in Vietnam [31 January 1968 = Tet Offensive]
- The situation in the Biafra Region [20 May 1968 = Nigerian forces capture Port Harcourt and form a ring around the Biafrans]
- The situation in Czechoslovakia [21 August 1968 = Invasion of Prague by Red Army tanks]
- The situation in Mexico [3 October 1968 = Tlatelolco massacre: A student demonstration ends in bloodbath]

DELEGATIONS 2018

SC = Security Council
 ECO = ECOSOC
 SD = Small Delegation possible
 (See page 11 for delegation sizes)

MEMBERS OF THE UNITED NATIONS

	Denmark	Liechtenstein (SD)	Samoa (SD)
	Djibouti (SD)	Lithuania	San Marino (SD)
	Dominica (SD)	Luxembourg (SD)	Sao Tome & Principe (SD)
Afghanistan (ECO)	Dominican Republic (SD)	Macedonia, FYR (SD)	Saudi Arabia
Albania (SD)	Ecuador	Madagascar	Senegal
Algeria (ECO)	Egypt	Malawi	Serbia
Andorra (ECO)	El Salvador	Malaysia	Seychelles (SD)
Angola	Equatorial Guinea (SC)	Maldives (SD)	Sierra Leone
Antigua & Barbuda (SD)	Eritrea (SD)	Mali	Singapore (SD)
Argentina (ECO)	Estonia (ECO)	Malta	Slovakia (SD)
Armenia (SD)	Ethiopia (SC)	Marshall Islands (SD)	Slovenia (SD)
Australia (ECO)	Fiji (SD)	Mauritania (ECO)	Solomon Islands (SD)
Austria	Finland	Mauritius (SD)	Somalia (ECO)
Azerbaijan (ECO)	France (SC/ECO)	Mexico	South Africa (ECO)
Bahamas (SD)	Gabon	Micronesia, Federated States (SD)	South Sudan
Bahrain (SD)	Gambia (SD)	Moldova (ECO)	Spain (ECO)
Bangladesh	Georgia	Monaco (SD)	Sri Lanka
Barbados (SD)	Germany (ECO)	Mongolia	Sudan
Belarus	Ghana (ECO)	Montenegro (SD)	Suriname (SD)
Belgium (ECO)	Greece	Morocco	Swaziland (ECO)
Belize (SD)	Grenada (SD)	Mozambique	Sweden (SC/ECO)
Benin (ECO)	Guatemala	Myanmar	Switzerland
Bhutan	Guinea	Namibia	Syrian Arab Rep.
Bolivia (SC)	Guinea Bissau (SD)	Nauru (SD)	Tajikistan (ECO)
Bosnia-Herzegovina (ECO)	Guyana (ECO)	Nepal	Tanzania, United Rep.
Botswana	Haiti	Netherlands (SC)	Thailand
Brazil (ECO)	Honduras (ECO)	New Zealand	Timor-Leste (SD)
Brunei Darussalam (SD)	Hungary	Nicaragua	Togo
Bulgaria	Iceland	Niger	Tonga (SD)
Burkina Faso (ECO)	India (ECO)	Nigeria (ECO)	Trinidad & Tobago (ECO)
Burundi (SD)	Indonesia	Norway (ECO)	Tunisia
Cambodia	Iran	Oman	Turkey (ECO)
Cameroon (ECO)	Iraq (ECO)	Pakistan (ECO)	Turkmenistan
Canada	Ireland (ECO)	Palau (SD)	Tuvalu (SD)
Cape Verde (SD)	Israel	Panama	Uganda (ECO)
Central African Republic	Italy (ECO)	Papua New Guinea (SD)	Ukraine
Chad (ECO)	Jamaica	Paraguay	United Arab Emirates (ECO)
Chile (ECO)	Japan (ECO)	Peru (SC/ECO)	United Kingdom (SC/ECO)
China (SC/ECO)	Jordan	Philippines	United States of America (SC/ECO)
Colombia (ECO)	Kazakhstan (SC)	Poland (SC)	Uruguay
Comoros (SD)	Kenya	Portugal	Uzbekistan (SD)
Congo	Kiribati (SD)	Qatar	Vanuatu (SD)
Costa Rica	Kuwait (SC)	Rep. of Korea (South) (ECO)	Venezuela (ECO)
Côte d'Ivoire (SC)	Kyrgyzstan	Romania	Viet Nam (ECO)
Croatia	Lao PDR (SD)	Russian Fed. (SC/ECO)	Yemen
Cuba	Latvia (SD)	Rwanda (ECO)	Zambia
Cyprus (SD)	Lebanon (ECO)	Saint Kitts & Nevis (SD)	Zimbabwe (ECO)
Czech Republic (ECO)	Lesotho	Saint Lucia (SD)	
DPR Korea (North)	Liberia	Saint Vincent & the Grenadines	
DR Congo	Libya	(ECO)	

SECURITY COUNCIL

The Security Council is composed of 5 permanent members (China, France, Russian Federation, United Kingdom and United States of America) and 10 members elected for two year terms. Two delegates of each of the 15 member states delegations must be assigned to the Security Council.

ECOSOC

The Economic and Social Council is composed of 54 member countries, a third of the members changing every year. The member states for THIMUN include those countries whose 'real' term ends on 31 December prior to the conference. This prevents schools having to handle an ECOSOC country at short notice.

All ECOSOC countries must have two delegates assigned to ECOSOC.

NON-MEMBER DELEGATIONS

The maximum size of the non-member delegations will vary according to the type of delegation and the need to be represented in a particular committee, council or sub-commission because of agenda items affecting these delegations. Non-member delegates will be assigned to a particular forum, normally on the basis of one delegate per forum, and may only participate in another forum, Security Council or the ICJ, at the express invitation of the President or Chair of the forum concerned.

1. Non-member states / Official Observers (OOs)

Delegations	Max.	Permitted Assignments
African Union	15	GA1, GA2, GA3, GA5, GA6; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
European Union	15	GA1, GA2, GA3, GA4, GA6; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
Holy See	12	GA1, GA2, GA3, GA6; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2
ICRC (Red Cross & Crescent)	9	GA1, GA2, GA3; ECOSOC (2); EC1, EC2; HRC1, HRC2
League of Arab States	15	GA1, GA2, GA3, GA4, GA6; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
Palestine	14	GA1, GA2, GA3, GA4; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2

2. Spokesmen / Lobbyist for Non-governmental Organisations (NGOs)

Delegations	Max.	Permitted Assignments
Amnesty International	10	GA1, GA2, GA3, GA6; ECOSOC (2); HRC1, HRC2; SPC1, SPC2
Greenpeace	4	SDC1, SDC2; EC1, EC2
Human Rights Watch	11	GA2, GA3, GA6; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2

3. Specialist Spokesmen for UN Organisations and Specialised Agencies

Delegations	Max.	Permitted Assignments
ECA (Commission for Africa)	15	GA1, GA2, GA3, GA4, GA5; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
ECE (Commission for Europe)	15	GA1, GA2, GA3, GA4, GA5; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
ECLAC (Latin America, Caribbean)	13	GA2, GA3, GA5; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
ESA (Economic & Social Affairs)	12	GA2, GA3; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
ESCAP (Com. for Asia, Pacific)	15	GA1, GA2, GA3, GA4, GA5; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
ESCWA (Com. for Western Asia)	14	GA1, GA2, GA3, GA4; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
FAO (Food and Agriculture)	4	GA2; SDC2; EC1, EC2
IFAD (Agricultural Fund)	6	GA2, GA3; SDC1, SDC2; EC1, EC2
ILO (International Labour Org.)	9	GA2, GA3; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2
IMF (Monetary Fund)	5	GA2; ECOSOC (2); SPC1, SPC2
IMO (Int. Maritime Org.)	4	ECOSOC (2); EC1, EC2
INTERPOL (Police)	8	GA1, GA2, GA3; ECOSOC (2); HRC1, HRC2; SPC1
IOM (Int. Org. for Migration)	7	GA1, GA3, GA4; HRC1, HRC2; SPC1, SPC2
OCHA (Humanitarian Affairs)	8	GA2, GA3; ECOSOC (2); HRC1, HRC2; SPC1, SPC2
UNCTAD (Trade and Development)	5	GA2; ECOSOC (2); SDC1, SDC2
UNDEF (Democracy Fund)	10	GA1, GA2, GA3, GA4; ECOSOC (2); HRC1, HRC2, SPC1, SPC2
UNDP (Development)	13	GA2, GA3, GA4; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
UNEP (Environment)	5	GA2; SDC1, SDC2; EC1, EC2
UNESCO (Education, Sciences, Culture)	11	G1, GA2, GA3; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2
UNFPA (Population Fund)	13	GA2, GA3, GA5; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
UN-Habitat	9	GA2, GA3; SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
UNHCHR (Human Rights)	11	GA2, GA3, GA6; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2
UNHCR (Refugees)	9	GA2, GA3, GA4; ECOSOC (2); EC1, EC2; HRC1, HRC2
UNICEF (Children's Fund)	10	GA2, GA3; ECOSOC (2); SDC1, SDC2; HRC1, HRC2, SPC1, SPC2
UNIDO (Industrial Development)	5	GA2; ECOSOC (2); EC1, EC2
UNODC (Drugs & Crime)	6	GA2, GA3, GA6; ECOSOC (2); HRC2
UN-Water (Fund for Water)	3	GA2; EC1, EC2
UN-Women (Fund for Women)	10	GA2, GA3; ECOSOC (2); SDC1, SDC2; HRC1, HRC2; SPC1, SPC2
UNWTO (Tourism)	8	GA2; ECOSOC (2); SDC1, SDC2; EC1, EC2; SPC1
World Bank	13	GA2, GA3, GA4; ECOSOC (2); SDC1, SDC2; EC1, EC2; HRC1, HRC2; SPC1, SPC2
WHO (World Health Organisation)	8	GA2, GA3; ECOSOC (2); EC1, EC2; HRC1, HRC2
WTO (World Trade Organisation)	3	GA2; SDC2; SPC2

DELEGATION SIZE

The minimum and maximum restrictions on delegation size are as follows:		
	MIN	MAX
SC AND ECOSOC Member Country Must be represented in: SC with 2 delegates ECOSOC with 2 delegates General Assembly with 6 delegates Special Conference with 2 delegates All three commissions with 2 delegates each	18	18
SECURITY COUNCIL MEMBER COUNTRY (non ECOSOC) Must be represented in: SC with 2 delegates General Assembly with 6 delegates Special Conference with 2 delegates All three commissions with 2 delegates each	16	16
ECOSOC MEMBER COUNTRY Must be represented in: ECOSOC with 2 delegates General Assembly with 4-6 delegates Special Conference with 2 delegates All three commissions with 2 delegates each	14	16
STANDARD DELEGATION COUNTRY (non SC/ECOSOC) Must be represented in: General Assembly with at least 4 delegates The remaining delegates should be distributed across the other forums i.e. Special Conference and the 3 commissions	12	12
SMALL DELEGATION COUNTRY Must be represented in: General Assembly with at least 4 delegates The remaining delegates should be distributed across the other forums i.e. Special Conference, and the 3 commissions	7	12
NON-MEMBER DELEGATION One delegate per permitted Forum (see previous page)	-	-

MEETINGS AND SEATING

When in session, each **country delegation** will be allocated:

- 2** seats in the Special Conference
- 2** seats in each of the three Commissions, Security Council and ECOSOC
- 1** seat in each of the six General Assembly Committees

Each **non-member delegation** will be allocated one seat in each permitted forum except for those delegations permitted to have **2** delegates in the plenary session of their permitted forum.

ASSIGNMENT OF ROLES AND FUNCTIONS

Each delegation must have a nominated **Head of Delegation or Ambassador**. The **Ambassador** for each country delegation **must** be present in the General Assembly and, therefore, **must be assigned to one of the six GA Committees**. Each delegate must be assigned to a specific GA Committee, to a specific Council, or Sub-commission. MUN-Directors are not allowed to coach delegates during sessions.

APPLICATIONS FOR THE POSITION OF STUDENT OFFICER, MEMBER OF THE INTERNATIONAL COURT OF JUSTICE, MEMBER OF THE HISTORICAL SC = YEAR 1968 OR PRESS DELEGATE

GENERAL RULES

Participating schools may submit **no more than 3 applications** in each of the 4 categories (StOff/ICJ/Press/HSC). Failure to adhere to this restriction by any school may result in all applicants from that school being disqualified. All students applying for one of the above positions must complete an **Application Form**, together with a **formal letter of motivation** and a **letter of recommendation** from their MUN-Director. These must be returned to the THIMUN Office by the final closing date. Late or incomplete applications will not be considered.

I. STUDENT OFFICERS

The Student Officer team consists of the Executive Committee together with the Presidents, Deputy Presidents, Committee Chairs and Deputies in the various forums.

All Student Officers must be thoroughly conversant with Parliamentary Procedure and particularly with the current THIMUN Rules of Procedure. They must have a good knowledge of current affairs as well as of the issues on the agenda. They will be required to write a research report and must be prepared to be actively involved in the lobbying process, coordinating the work of their respective Council, Commission, Conference or Committee throughout the week.

In their letter of application candidates should state which position and which forum(s) they are particularly interested in.

Please note that students in their final year at secondary school who have not previously chaired at THIMUN or at a THIMUN-Affiliated conference are unlikely to be selected.

Executive Committee

The Executive Committee consists of:

- Secretary General
- Deputy Secretaries General
- President of the General Assembly
- President of the Security Council
- President of ECOSOC
- President of the Special Conference
- Presidents of the three Commissions
- President of the International Court of Justice
- President of the Historical SC = Year 1968

Registrar of the International Court of Justice
Executive Administrative Officer

SECRETARIAT GENERAL

In appointing the Secretariat General, the Board of Directors gives priority to applicants living in the Netherlands. The Secretary General will always be chosen from applicants living in the Hague area. **Students not living in the Netherlands may apply for deputy positions.** However, no more than two students living outside the Netherlands can be appointed on the Secretariat General.

Deputy Presidents and Committee Chairs

The Deputy Presidents of the three Commissions and the Special Conference will preside over the sub-commissions when they are in session and assist the President in lobbying and in the plenary sessions. The Committee Chairs will each preside over one of the six GA Committees when they are in session. Most of these positions are expected to be filled by those who have already held a position at THIMUN or a THIMUN-Affiliated conference as Deputy President or Deputy Chair.

Deputies

In general, Deputy Presidents and Deputy Chairs are appointed in order to provide an opportunity for younger students to gain experience. It is hoped that such students will prove themselves capable and will be available to serve again at the subsequent session of THIMUN. Thus preference will be given to students able to attend in 2018 as well as in 2019.

II. INTERNATIONAL COURT OF JUSTICE

The ICJ consists of 19 (including Officers) judges who will examine 2 cases concerning legal disputes between member nations. Each case will be argued by advocates representing the parties to the dispute. Each party in each case will be represented by 2 advocates.

The judges and the advocates are independent lawyers and not members of any country delegation, though the advocates may consult the delegation whose country they are representing.

Advocates may also be called upon to act as judges in the alternate case. Applications are sought from outstanding students of sound academic ability, with a capacity for independent research, a good knowledge of international affairs and MUN experience. An interest in law would be an advantage but applicants are not expected to be legal experts. In their letter of application, as well as outlining their qualifications and experience, candidates must state whether they are interested in being a judge or an advocate and suggest which particular case they would be more interested in, preferably giving a reason for their choice.

Once selected, the judges and advocates are expected to make a special study of the Statute, Rules of Court and procedures of the International Court of Justice and Robert Stern's Briefing Guide for participants in the THIMUN ICJ. Both judges and advocates are also expected to research the particular cases before the ICJ.

III. HISTORICAL SECURITY COUNCIL YEAR = 1968

To celebrate THIMUN's 50th anniversary, a Historical Security Council (HSC) will replace the Advisory Panel (APQ). This year, the 15 countries that made up the SC in 1968 will be represented by 15 schools that are assigned 2 delegates for each of these countries.

Similar to the 'regular' Security Council, the Historical Security Council is composed of 5 permanent members and 10 members elected for two-year terms.

The delegates will simulate the Security Council of 1968. According to the British newspaper The Guardian, 1968 was "a year of seismic social and political change across the globe. From the burgeoning anti-Vietnam War and civil rights movements in the United States, protests and revolutions in America and Europe and the first comprehensive coverage of war and resultant famine in Africa. The world would never be the same again." The delegates will confront four critical events in chronological order: Vietnam, Biafra, Czechoslovakia and Mexico, always focusing on the question what the SC could have done in these crises.

We are looking forward to intense and involved deliberations.

Students applying for a position as a member of the Historical Security Council = Year 1968 must be aware that there must be one other student from their school also applying as member of the HSC as you are chosen as a team.

Members of the Historical Security Council - Year 1968:

PERMANENT MEMBERS:

China [Republic of China | Taiwan /
NOT People's Republic of China]
France
Union of Soviet Socialist Republics
[NOT Russian Federation]
United Kingdom of Great Britain and
Northern Ireland
United States of America

NON-PERMANENT MEMBERS:

Algeria
Brazil
Canada
Denmark
Ethiopia
Hungary
India
Pakistan
Paraguay
Senegal

IV. MUNITY PRESS DELEGATION

Press delegates, under the supervision and direction of the Press Coordinator, are responsible for producing the THIMUN conference newspaper. The Press Delegation includes layout editors, text editors, experienced reporters, photographers and cartoon artists. This team of young aspiring journalists are busy in the mornings selling their paper and are often the last people to leave the conference each day, when the deadline is met. The letter of application should include details of the applicant's journalistic experience skills, familiarity with word-processing, desktop publishing and/or photo editing programs, MUN experience and knowledge of current affairs. Applicants are encouraged to send samples of their work, e.g. articles, photos, artwork, or layouts published in school or student newspapers and magazines, essays or assignments in English, History, International Relations, or Art classes. Successful applicants are expected to be engaged in an on-line forum in the months before the conference, contributing their ideas and work for publication in the pre-conference issue of MUNITY.

MUNITY Online Delegation

MUNITY Online is the THIMUN Online Press Team producing videos, news shows, etc. on the conference and beyond. Apart from reporting and updating the MUNITY Online web site, the team follows and manages the Facebook and Twitter accounts to inform all the delegates at the conference, but it also shows the outside world what THIMUN is and what is taking place during the week of the conference.

Successful Applicants


Students whose applications are successful will be notified by the middle of October at the latest. All Student Officers, ICJ members, members of the Historical Security Council = Year 1968 and Press delegates are expected to travel with and reside with the other delegates from their school. THIMUN is not responsible for their travel or accommodation costs.

Workshop for Student Officers

All Student Officers are required to attend the one-day workshop held in The Hague on the Sunday immediately preceding the conference.

Fees

With the exception of the Executive Committee of the Student Officer team, all students holding individual positions will be charged the full participant fee. No fee is charged for members of the Executive Committee.



CONFERENCE FEES & DEADLINES

2018 CONFERENCE FEES

Delegation fee per delegation	€ 160.00
Participation fee per person For MUN-Directors/Delegates/ICJ/HSC/Press/Student Officers (except Executive Committee) Includes lunches, a 5-day HTM Public Transport Conference ticket* and two delegation photos	€ 280.00
Community Housing fee per student (housing only)	€ 100.00
Changes to Form II After 24 November 2017 per ID badge changed, replacement ID badge after registration at conference (cash payment)	€ 30.00

* **Schools NOT requiring the 5-day transport cards have to inform the THIMUN office before December 1st 2017. Those school will receive a discount of € 20.00 per participant on the participation fee.**

FINANCIAL STATEMENT

A financial statement can be found in the main menu of the MUNIS system, once you have logged in at www.apps.thimun.org/registration. The link Account (financial) links to a printable statement of account. Once your submitted Form II is accepted (and there is an outstanding balance), it will be an actual invoice requesting payment.

DEADLINES & CANCELLATIONS

Changes / Substitutions:

After 24 November 2017, substitutions for students unable to attend will only be permitted on payment of an administrative charge. All changes and substitutions have to be sent to the THIMUN Office in writing. The cost of a badge change is € 30.00 per badge changed.

Cancellations:

From **24 November 2017** the full fees are due, whether or not a school, or an individual participant, for whatever reason, actually attends. The full fees for services ordered through THIMUN are due as soon as the THIMUN Office receives the appropriate form. Cancellation costs will vary according to the date the written cancellation is received by the THIMUN Office:

Housing per school:	
after 24 November 2017	100% of fees / charges due
Cancellation of participant or school:	
after 22 September 2017	100% of Delegation pre-payment
after 24 November 2017	100% of fees / charges due
Schiphol Pick-up service:	
before 1 December 2017	50% of fees / charges due
after 1 December 2017	100% of fees / charges due

Schools are strongly urged to take out adequate **cancellation, travel and medical insurance**. THIMUN is not responsible for costs incurred by individual schools or individual participants in any of these areas.

PAYMENTS**Delegation Pre-payment**

By **22 September 2017 at the latest**, a non-refundable delegation pre-payment (including delegation fee and publication fee) of:

€ 3,800.00 for a Standard Delegation Country (12 students plus 1 MUN-Director),
€ 2,400.00 for a Small Delegation Country (7 students plus 1 MUN-Director) or
€ 1,280.00 for a Non-member Delegation (3 students plus 1 MUN-Director)

The remainder of the fees must be transferred before 1 January 2018. The details of your statement of account can be found in the Online Registration System, once you have logged in. MUN-Directors are expected to bring evidence of payment with them to registration at the conference.

All payments are to be made in Euro, and net of all bank charges (see below), by:

Bank Transfer:

Please indicate clearly the **name of the school** and/or the **School ID number** on your transfer. The International Bank Account Number (IBAN) and the International Bank Code (BIC/SWIFT) should be used to avoid unnecessary delays and charges.

<p>THE HAGUE INTERNATIONAL MODEL UNITED NATIONS Account No. 484264567 IBAN: NL03ABNA0484264567 BIC/SWIFT: ABNANL2A ABN AMRO Bank, Kneuterdijk 8, The Hague</p>
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Bank Charges

Schools are responsible for the payment of all bank charges related to the payment of fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank transfer into the THIMUN account.

Second Delegation

Schools allocated a second delegation will be charged for the maximum number of students in the first delegation and at least the minimum number of students in the second delegation.

TRAVEL AND ACCOMMODATION

TRAVELLING TO AND IN THE HAGUE

Schools are required to make their own arrangements for travel to and from The Hague.

Visa Application Process

Students that require a visa to The Netherlands should have their MUN-Director send a letter to the THIMUN Office (t.keizer@thimun.org) stating the following passport information: name as written in passport, date of birth, nationality, passport number and date of issue/expiration. Please also include the email address of the visa department of the Dutch Embassy or Consulate where you will apply for your visa. Please try and send the information of all students/teachers needing a visa in one single document as this greatly speeds up the process. Please make sure we have your information on time as the process may take a while. Upon receipt of the information the THIMUN office will send a formal invitation letter to the applicants with a copy to the Embassy/Consulate.

Airport Pick-up Bus Service

THIMUN offers a pick-up service to and from Amsterdam-Schiphol Airport to your hotel, the Convention Center or the Stayokay Hostel. For further details, please see the relevant order form.

For those not using the Pick-up Bus Service, there are frequent trains direct from Amsterdam/Schiphol Airport to The Hague. From Station Den Haag Hollands Spoor (HS), tram 1 (direction Scheveningen) takes you to the Crown Plaza Hotel which is a few minutes walk from the Convention Center. From Den Haag Central Station (CS) tram 16 (direction Statenkwartier) will take you directly to the Convention Center.

Transportation in The Hague area

For delegates in community housing living in outlying areas, and their hosts only, a bus service will be provided to and from the Convention Center mornings and afternoons. Specific details regarding buses will be provided to all students and families involved in the community housing programme.

HTM Public Transport Conference Ticket

At registration you will receive a special 5-day HTM ticket for The Hague area. With this ticket you can travel on any tram or bus in The Hague and Scheveningen on the days of the conference (Mo. – Fri.). Additional day cards will be available at the information desk and the VVV (tourist office) counter in the World Forum.

Accommodation

It is important for THIMUN to know where all participants are staying for the duration of the conference. Therefore, all schools must fill in the name of the accommodation on FORM II. This does not apply to students from local schools who are living at home. Please note however that this information on FORM II is for administrative purposes only and that all reservations and or changes should be made directly by the school or through ITO PCO.

Community Housing

A Community Housing Programme is being provided for schools/delegates that have limited financial means and would not be able to attend the Conference otherwise such as state schools and schools situated very far away. Community Housing is only available for the days of the Conference (Sunday pm – Saturday am) and should be applied for by writing a letter of motivation to the THIMUN office by 22 September 2017.

Schools not eligible for Community Housing may not make separate private housing arrangements for their delegates with families in The Hague or Wassenaar areas since such action takes potential beds out of the programme. Breaches of this rule may result in schools not being invited to future conferences.

HOTEL BOOKING THROUGH ITO PCO

ITO PCO, our local travel agent, is again able to supply hotel accommodation to MUN participants (see table below). Please note that ITO PCO is willing and able to do so for any hotel in The Netherlands. Therefore, if you wish to stay in a particular hotel of your choice, which is not listed or if you are visiting Amsterdam or other places during your stay in The Netherlands, please make use of the facilities provided by ITO PCO.

Write directly to ITO PCO, preferably by email (thimun@itotours.nl), or use the form at the back of the Handbook, giving specific details on dates and numbers. ITO PCO will reply with details and booking information. Please note the following:

1. Do not send the ITO PCO form to the THIMUN Office.
2. Do not transfer the amount for your reservation to the THIMUN bank account but directly to ITO PCO.

We advise you to book as soon as possible as ITO PCO will handle all bookings on a first come, first served basis. All prices are in Euro per room per night, net to be paid to ITO PCO. Prices include buffet breakfast, taxes and service costs. Triple rooms might be double rooms with a third bed.

All nightly rates are for the conference dates only (Su/Mo/Tu/We/Th/Fr). Prices may vary if the stay includes pre- and past nights (Eg. Weekend rates can apply on Friday and Saturday nights).

When you make a preliminary booking, you will receive a quotation.

Please notify ITO PCO of any changes - in writing - as soon as possible. The information about your accommodation in the THIMUN Online Registration System is for administrative purposes only and is not a reservation. All changes should be confirmed to ITO PCO.

HOTEL (BASED ON THE FOLLOWING LOCATIONS):	SINGLE ROOM (€)	TWIN ROOM (€)	TRIPLE ROOM (€)
World Forum			
Marriott Bel Air - 4*	154,00	187,00	242,00
Crowne Plaza Promenade Hotel - 4* de luxe	157,00	183,00	232,00
Novotel World Forum - 4*	184,00	209,00	239,00
City Centre/Central Station			
Carlton Ambassador - 4* de luxe		on request	
Court Garden Hotel - 3* (triple room = quad 4 pers.)	88,00	118,00	171,00
Hampshire 108 - 4*	112,00	137,00	196,00
Hilton Den Haag - 5*	188,00	217,00	234,00
Holiday Inn Express - 3*	152,00	169,00	228,00
IBIS Hotel The Hague Centre - 3*		not bookable	
Mercure Hotel Central - 4*	180,00	205,00	252,00
NH Den Haag - 4*	151,00	178,00	205,00
Novotel Centre - 4*	192,00	216,00	252,00
Parkhotel - 4*	121,00	173,00	218,00
Scheveningen - beach			
Bilderberg Europa Hotel - 4* (standard room)	116,00	130,00	179,00
Bilderberg Europa Hotel - 4* (executive room)	138,00	153,00	199,00
Carlton Beach Hotel - 4*	140,00	167,00	195,00
Kurhaus - 5*	146,00	176,00	218,00
Den Haag outskirts - max. 10 km from World Forum			
Mercure Greenpark - Leidschendam - 4*		on request	
NH Atlantic Hotel - Kijkduin - 4* (rates valid when cfd before 01/12/2016)	95,00	121,00	147,00
Leiden - max. 20 km from World Forum			
Tulip Inn/G.T. Leiden - 3*		on request	
Amsterdam - pre and post conference nights			
Amsterdam - Airport - 4* hotel		on request	
Amsterdam Centre (Dam square) - 3* hotel		on request	
Amsterdam Centre (museum district) - 4* hotel		on request	

STAYOKAY HOSTEL DEN HAAG

The Hague has a nice youth hostel located in the city. Trams 1 and 16 stop very close and all go to the Convention Center.

The hostel, a historic building, has been completely renovated and the interior re-designed as a youth hostel with all modern facilities.

Please note that there has been a change in the way a school books the accommodation at the Stayokay hostel. Until now, all bookings for the week of the conference had to be made through THIMUN. From this year on you **must** book your accommodation at the hostel directly with Stayokay.

For your booking please go to:
www.stayokay.com/en/hostel/den-haag



CONDUCT

GENERAL BEHAVIOUR

Although The Hague International Model United Nations is an educational exercise intended for young people, delegates are simulating the Councils, Commissions and Conferences of the United Nations. Thus, for the period of the conference, they must be regarded as diplomats and ambassadors for the country they are representing, as well as representatives of their individual schools. This demands a high standard of personal conduct and behaviour from all delegates, both during the conference sessions and outside the Convention Center.

It is extremely important for the continuing good relations between THIMUN, the Convention Center, the City of The Hague and the local diplomatic and business communities that delegates behave appropriately at all times. Therefore, schools are expected to select their students carefully and not bring to The Hague any student who is likely to create a disciplinary problem. This is important not only for the good name of THIMUN but also for the good name of the school concerned. School Administrators and MUN-Directors should be aware that attendance at the annual session of THIMUN is by invitation and that this invitation may be withheld from schools unable to ensure that their students conform to accepted standards of adult behaviour.

MUN-DIRECTORS' RESPONSIBILITIES AND CONDUCT

All students must be accompanied by, and are the responsibility of, the designated MUN-Director(s). A MUN-Director must be a teacher at the school, or at one of the schools from which the delegation comes. At least two responsible adults (MUN-Directors) should accompany each group. This does not apply to students in small delegations or in delegations from local schools. These students may be accompanied by just one MUN-Director.

All students staying in hotels must be supervised by their MUN-Director. **MUN-Directors are required not only to stay in the same hotel as their students but must ensure that their room is located as close as possible to the rooms in which their students**

are staying. MUN-Directors with students in hotels are required to sign the Code of Conduct issued by the hotels through ITO and must ensure that their students conform to these requirements.

At least one MUN-Director per school is expected to be present in the Convention Center at all times, as well as for the mandatory meeting on Monday. MUN-Directors must ensure that their students are present in their designated forums. **MUN-Directors are also required to adhere to the dress code** (see below)

CONDUCT IN THE CONVENTION CENTER

Formal dress, i.e. the kind of clothes that real UN diplomats might be expected to wear when attending UN sessions, is required at all meetings. In order not to cause offence to other delegates, national dress, military uniforms and armbands are forbidden. Delegates and teachers must be courteous at all times to the Convention Center Staff and to the THIMUN Organizational and Administrative Staff, most of whom are volunteers giving up many hours of their own time to serve the delegates.

Smoking is prohibited in the entire Convention Center and alcoholic drinks may not be consumed while the conference is in session. This also applies to the other venues.

CONDUCT IN HOTELS AND PRIVATE HOMES

Students must remember that THIMUN is dependent on the goodwill of families in the community and of hotel managements in being able to provide accommodation at a reasonable cost for delegates. A bad experience by just one family or just one hotel may mean the loss of many potential beds for future delegates. Therefore, students must be polite and considerate at all times to host families, hotel staff and fellow residents. A curfew of 11 p.m. is recommended for every night and there must be no noise in hotel rooms after 10 p.m.

ALCOHOL AND DRUGS

MUN-Directors are responsible for making and enforcing their own rules for their own students with regard to alcohol consumption.

It should be noted that in The Netherlands the minimum legal age for alcoholic consumption is 18 and that many of the students will be living at home, or come from homes, where the moderate consumption of beer and wine is acceptable social behaviour for young people in this age group. Therefore it is impossible for the conference organizers to impose unrealistic and unenforceable restrictions on alcohol consumption outside the conference. No alcohol will be sold to students in the Convention Center.

The use of any narcotic drug is expressly prohibited.



THIMUN AFFILIATED CONFERENCES

The THIMUN Foundation Affiliation Program

is designed to develop high quality MUN conferences throughout the world. A THIMUN Affiliated conference identifies conferences that hold to high standards, have been evaluated by an outside party, and are committed to providing a quality educational experience for their participants.

THIMUN has encouraged the development of THIMUN-affiliated MUNs in order to give more young people, for whom coming to a THIMUN conference would be impossible, the opportunity to experience and enjoy the benefits of Model United Nations. It is, therefore, a primary goal of all THIMUN-Affiliated MUNs to reach out to the local communities in which they are situated and to encourage participation by local schools in their region.

A complete list of all THIMUN-Affiliated conferences can be found on our website at www.thimun.org/index.php/conferences/affiliation-programme/affiliated-conferences

O-MUN

THIMUN O-MUN is The Hague International Model United Nations online debates programme. THIMUN O-MUN rules and procedures are used exclusively, making this a unique opportunity for schools and individual students to gain additional practice and exposure. Delegates can also

- Debate as often as five times a month, on THIMUN conference issues
- Find a convenient debate time in one of THIMUN O-MUN's existing regions: Asia, Middle East/Africa, Europe/Americas, and coming soon, the Pacific (encompassing Australia, New Zealand and the South Pacific)
- Participate or observe monthly Security Council debates
- Get involved in online ICJ sessions
- Learn to moderate, and eventually chair, online debates

Information on the THIMUN O-MUN programme, including debate schedules, how to become part of the online community, MUN resources and additional information on other partner programmes, can be found at www.onlinemodelunitednations.org

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